# **Privacy Policy**

Vastgoed InterVisie B.V. places a high value on the protection of your personal data. In this Privacy Policy, we aim to provide clear and transparent information on how we handle personal data.\*

We take every measure to safeguard your privacy and, therefore, treat personal data with utmost care. Vastgoed InterVisie complies with all applicable laws and regulations, including the General Data Protection Regulation (GDPR). This entails, at a minimum, the following:

- We process your personal data in alignment with the purpose for which it was provided; these purposes and the types of personal data are outlined in this Privacy Policy.
- Processing of your personal data is limited to only those data that are minimally necessary for the purposes for which they are processed.
- We seek your explicit consent when it is required for the processing of your personal data.
- We have implemented appropriate technical and organizational measures to ensure the security of your personal data.
- We do not disclose personal data to other parties unless it is necessary for the execution of the purposes for which they were provided.
- We are cognizant of your rights concerning your personal data, and we will bring these rights to your attention and respect them.

As Vastgoed InterVisie, we are responsible for the processing of your personal data. If, after reviewing our Privacy Policy, or in a more general sense, you have any questions or wish to contact us, you may do so via the contact details provided at the end of this document.

# Processing of Personal Data of Customers or Suppliers

Personal data of customers or suppliers is processed by Vastgoed InterVisie for the following purpose(s):

- Administrative purposes.
- Communication regarding the assignment and/or invitations.
- Executing or issuing an assignment.

The legal basis for processing this personal data is the agreement in place.

For the above-mentioned purpose(s), Vastgoed InterVisie may request the following personal data from you:

- First name.
- Prefix.
- Last name.
- (Business) address details.
- (Business) phone number.
- (Business) email address.
- Gender.
- Copy of identification document.

Your personal data is stored by Vastgoed InterVisie for the duration of the above-mentioned processing, which is:

- During the term of the agreement and thereafter only in the financial administration for a maximum of 7 years.

# Processing of Personal Data of Prospects, Stakeholder/Lobby Contacts, and/or Interested Parties

Personal data of prospects, stakeholder/lobby contacts, and/or interested parties is processed by Vastgoed InterVisie for the following purpose(s):

- Providing information in the form of targeted contacts.

The legal basis for processing this personal data is oral consent, the provision of a business card, through our business website, and/or via a LinkedIn connection.

For the above-mentioned purpose(s), Vastgoed InterVisie may request the following personal data from you:

- First name.
- Prefix.
- Last name.
- Address details.
- Phone number.
- Email address.

Your personal data is stored by Vastgoed InterVisie for the duration of the period during which you are considered a prospect, stakeholder/lobby contact, and/or interested party.

#### **Disclosure to Third Parties**

The data you provide to us may be shared with third parties if necessary for the execution of the purposes described below. We utilize a third party for:

- Managing the internet environment.
- The CRM system.
- Handling the (financial) administration.
- Drafting (lease/sale) contracts.

We do not disclose personal data to other parties with which we have not entered into a data processing agreement. We make the necessary arrangements with these parties (processors) to ensure the security of your personal data. Furthermore, we will not provide the data you have provided to other parties unless it is legally required and permitted. An example of this is when the police request (personal) data from us as part of an investigation. In such cases, we must cooperate and are therefore obliged to provide this data. Additionally, we may share personal data with third parties if you provide us with written consent to do so.

# Within the EU

We do not provide personal data to parties located outside the EU.

#### **Retention Period**

Vastgoed InterVisie does not retain personal data for longer than necessary for the purpose for which it was provided or as required by law.

# Security

We have implemented appropriate technical and organizational measures to protect your personal data against unlawful processing. For instance, we have taken the following measures:

- All persons who can access your data on behalf of Vastgoed InterVisie are bound by confidentiality.

- We employ a username and password policy on all our systems.
- We pseudonymize and ensure the encryption of personal data if necessary.
- We regularly test and evaluate our measures.
- Our employees are informed about the importance of protecting personal data.

# **Rights Regarding Your Data**

You have the right to access, rectify, or delete the personal data we have received from you. You can also object to the processing of your personal data (or part thereof) by us or one of our processors. Additionally, you have the right to have the data you have provided us transferred to yourself or directly to another party on your behalf. We may request you to provide identification before we can comply with these requests. If we process your personal data based on your consent, you have the right to withdraw that consent at any time.

# Complaints

If you have a complaint about the processing of your personal data, we ask that you contact us directly. If, together with you, we cannot resolve the issue, we consider this to be quite unfortunate. You have the right to submit a complaint to the Dutch Data Protection Authority, which is the supervisory authority in the field of privacy protection.

# Questions

If you have any questions or comments following our Privacy Statement, please do not hesitate to contact us!

# **Contact Details**

Visiting Address: Laan van Zuid Hoorn 60, 2289 DE Rijswijk The Netherlands Postal Address: Laan van Zuid Hoorn 60, 2289 DE Rijswijk The Netherlands Phone: +31 (0) 70 413 06 50 Email: info@vastgoedintervisie.nl